























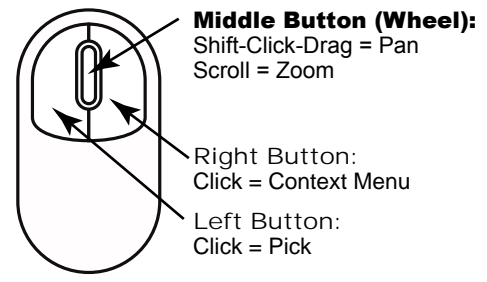
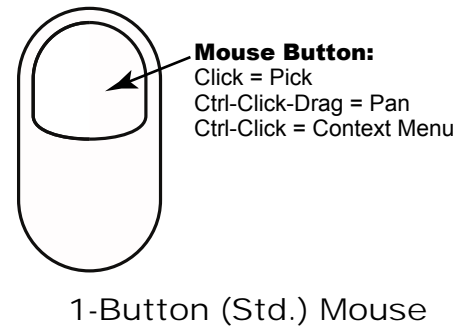









<p>Select Tool (spacebar) Shift = Toggle in/out of selection set Shift = Hold aspect ratio while scaling Option = Create a copy Command = Scale about center</p> 	<p>Line Tool (l) Shift = Lock to current axis Measurements: Number = Length</p> 
<p>Freehand Tool</p> 	<p>Arc Tool (a)</p> 
<p>2 Point Arc Tool</p> 	<p>3 Point Arc Tool</p> 
<p>Pie Tool</p> 	<p>Rectangle Tool (r) Shift = Constrain to square Double-click = Create exact duplicate Option = Draw rectangle from center Measurements: #, # = Height, Width</p> 
<p>Rounded Rectangle Tool Shift = Constrain to square Double-click = Create exact duplicate Option = Draw rectangle from center Measurements: #,# = Height, Width</p> 	<p>Lozenge Rectangle Tool Shift = Constrain to square Double-click = Create exact duplicate Option = Draw rectangle from center Measurements: #, # = Height, Width</p> 
<p>Bulged Rectangle Tool Shift = Constrain to square Double-click = Create exact duplicate Option = Draw rectangle from center Measurements: #,# = Height, Width</p> 	<p>Circle Tool (c) Double-click = Create exact duplicate</p> 
<p>Ellipse Tool Shift = Constrain to circle Double-click = Create exact duplicate Option = Draw ellipse from center</p> 	<p>Polygon Tool Shift = Lock to current axis Double-click = Create exact duplicate Measurements: Number = Sides</p> 
<p>Text Tool (t) Option = Center anchored/center aligned text</p> 	<p>Label Tool</p> 
<p>Erase Tool (e)</p> 	<p>Style Tool (b)</p> 
<p>Split Tool</p> 	<p>Join Tool</p> 
<p>Start Presentation</p> 	<p>Add Page</p> 
<p>Previous Page</p> 	<p>Next Page</p> 



- Show/Hide Grid** 
- Pan Tool (h)** 
- Zoom Tool (z)** 
- Zoom In** 
- Zoom Out** 
- Actual Size** 
- Zoom to Fit** 

Accurately Move (Nudge) an Entity
 Arrow keys = Left, up, right, down 1 point (1/72 of an inch)
 Shift + Arrow keys = Left, up, right, down 10 points